



Unit Owners Association
 C/o: Trimark Corporation
 6231 Leesburg Pike, Suite 100
 Falls Church, VA 22044

Authorization Agreement For Automated Payment System (ACH Debits)

Unit Owner Name:	
Unit#(s):	
Trimark Acct ID:	(xxx-xx, optional)
Draft Date:	<i>1st of Each Month</i>

I (we) hereby authorize Trimark Corporation, managing agent for _____, to initiate debit entries to my (our) account indicated below at the depository named below, to debit the same to such account. If funds in the account so debited are not sufficient to cover such ACH debits, I (we) shall pay company \$35.00 for each non-sufficient funds occurrence.

Account Holder Name	
Account Holder Address	

Bank Name		Acct Type	Checking	Savings
ABA/Routing#		Account#		

Payment Amount:	\$		Effective Date:	
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I (we) understand that this amount may be adjusted upward to the event the Board approves the Association budget as allowable in the ByLaws.

PLEASE ATTACH A VOIDED CHECK

This authorization is to remain in full force and effect until Trimark Corporation has received written notification from me of its termination in such time and in such manner as to afford Trimark Corporation a reasonable opportunity to act on it. Under penalties of perjury, I (we) certify that the Name and Signature(s) are authorized signers to the Depository (Bank) Name. (Please complete & return to pmaccounting@trimarkpm.com or fax 703-940-4441.)

Signed: _____ Date: _____

NOTE: ALL WRITTEN DEBIT AUTHORIZATION MUST PROVIDE THAT THE RECEIVER MAY REVOKE THE AUTHORIZATION ONLY BY NOTIFYING THE ORIGINATOR IN THE MANNER SPECIFIED IN THE AUTHORIZATION.

Internal Use Only:

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EFT Networks Data Entry Code: _____ Data Entry Date: _____



ACH Debits & Online Payments Are Now Available....

Trimark Corporation invites you to take advantage of our new payment options:

OPTION #1 = ACH DEBIT PROGRAM

BENEFITS

Sign up today for electronic ACH debits from your account. This option is **FREE OF CHARGE** to you and only takes one form to complete the sign up. The following are some of the key benefits for signing up for ACH Debits:

- ✓ All monthly dues will be automatically drafted from your account on 1st of month
- ✓ Ensures timely receipt of payments....never worry about late charges again!
- ✓ Save on postage
- ✓ No more lost payments in the mail
- ✓ No more hassles with writing checks



HOW TO ENROLL?

It's easy to sign up! Simply complete the attached ACH form (on the back of this notice). Please don't forget to sign & attach a voided check. If you don't have your Trimark Account#, simply leave it blank and we will fill it in for you. Return via **Submit** option, email at Pmaccounting@trimarkpm.com or fax to 703-940-4441.

Lost your form? That's ok, just visit www.TrimarkPM.com and print one under Client Portal.

OPTION #2 = ONLINE PAYMENTS

BENEFITS

Online payments are now accepted! All major credit cards and e-check payments can be by registering your email through our online portal and processed by PAYLEASE* (*3RD PARTY PROCESSING FEES APPLY)

HOW TO ENROLL?

- Visit our website at www.TrimarkPM.com
- Click on "Make a Payment" (top right hand corner)
- Register by entering your Acct ID* (**please email Pmaccounting@trimarkpm.com to obtain this information for initial registration**)
- Customer support: (866) 729-5327 or Support.PayLease.com

